



**TOWN OF GORDONSVILLE TOWN COUNCIL
REGULAR MEETING AGENDA
Monday, September 19, 2022
6:30 p.m.
Council Chambers**

*** During the meeting, Council elected to consider agenda items in an order different from that which was posted on the meeting agenda.*

CALL TO ORDER - Mayor Robert Coiner

Mayor Coiner called the meeting to order.

INVOCATION

PLEDGE OF ALLEGIANCE

Mayor Coiner led everyone in the pledge of allegiance.

Roll Call: Mayor Robert K. Coiner
Vice-Mayor Emily Winkey
Councilmember Ronald Brooks III
Councilmember Elizabeth Samra
Absent
Councilmember James L. Bradley

ADOPTION OF AGENDA

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to approve the agenda as presented. The vote was unanimous.

MATTERS BY THE PUBLIC

There were no matters by the public.

ANNOUNCEMENTS

Mayor Coiner made the following announcements.

The Gordonsville Fried Chicken Festival will be held Saturday, October 1, 2022 starting at 11 a.m. at the Gordonsville Volunteer Fire Company fairgrounds. The Chicken Run will begin at 10 a.m. at Verling Park.

The Town's Fall Clean-up will be Monday, October 3, 2022 through Friday, October 14, 2022.

The October Town Council meeting will be held on Monday, October 17, 2022 at 6:30 p.m.

CONSENT AGENDA

Consideration of minutes for August 15, 2022 Town Council meeting, August 22, 2022 Town Council special meeting, and September 1, 2022 Town Council work session.

Presentation of bills paid for the month of August 2022.

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to approve the Consent agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

Presentation of the Treasurer’s Office activity report for August 2022.

The Town Treasurer was not present.

Police – Police Chief

Presentation of the Police Department activity report for August 2022.

The Police Chief presented his report.

Councilmember Samra stated she had noticed fuel had gone up compared to calls for service.

Chief Arrington stated the Town providing a vehicle and fuel for travel to and from the academy for the two officers in the police academy is the reason for the fuel increase.

Streets – Director of Public Works

Presentation of the Public Works Department activity report for August 2022.

The Director of Public Works was not present.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for August 2022.

The Visitor Center Director was not present.

UNFINISHED BUSINESS

Consideration of recommendation to fill the Maplewood Board of Trustees vacancy.

Mayor Coiner presented for consideration of recommendation to fill the Maplewood Board of Trustees.

Mayor Coiner made a motion, seconded by Vice-Mayor Winkey, to recommend to the Orange County Circuit Court the appointment of Jerry Maxwell Haney of 13555 Albano Road, Barboursville, VA 22923 to fill the vacancy on the Maplewood Board of Trustees.

Roll call vote:	Councilmember Brooks	Aye
	Councilmember Samra	Aye
	Councilmember Bradley	Absent
	Vice-Mayor Winkey	Aye

Mayor Coiner Aye
The vote was unanimous.

Consideration of re-establishing the Maplewood Researcher position.

***this item was moved to the end of the agenda*

Consideration of location and letter of approval for placement of the “Lafayette Tour” marker.

Mayor Coiner presented for consideration of location and letter of approval for placement of the “Lafayette Tour” marker.

Council held a discussion on the placement of the “Lafayette Tour” marker.

Vice-Mayor Winkey stated she had reservations about putting up the marker.

Mayor Coiner stated he also had concerns with the marker and noted the Gordon Inn monument takes precedent over the Lafayette Tour marker. Mayor Coiner stated he does not want anything to take away from the Gordon Inn monument.

Councilmember Brooks and Councilmember Samra agreed with Mayor Coiner and Vice-Mayor Winkey.

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to pass on the placement of the Lafayette Tour marker in the Town of Gordonsville.

Roll call vote:	Councilmember Brooks	Aye
	Councilmember Samra	Aye
	Councilmember Bradley	Absent
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

Consideration of The Village at Green Springs request for connection to town water system.

Mayor Coiner presented for consideration of The Village at Green Springs request for connection to town water system.

Mayor Coiner stated this is nice project to support but not sure about the other counties. Mayor Coiner stated he has spoken with Jim Crozier, Orange County Board of Supervisors and member of the RSA Board and Mr. Crozier supports the project but not sure about the other counties. Mayor Coiner stated he would not be able to get an answer from RSA still Tuesday, September 20, 2022. Mayor Coiner stated he would approve the request as long as RSA approves.

Council discussed the proposed connection to the Town water system and noted additional information is needed from RSA. Staff will reach out to Orange County to get input on how this project, if approved, will affect further projects in Orange County.

This item will be placed on the October Town Council meeting agenda for further discussion and consideration.

NEW BUSINESS

Consideration of airport consulting engineering services contract renewal.

Mayor Coiner presented consideration of airport consulting engineering services contract renewal.

Mrs. Kendall, Town Manager, stated Town Council authorized her to sign a contract with Talbert and Bright (TBI) for airport consulting engineering services with the initial term of the contract of one year with four subsequent year renewals. Mrs. Kendall stated the last renewal under the current contract occurred in October, 2021 and the contract with TBI expires in October 2022, requiring the Town to pursue solicitation of proposals for continued consulting services.

Mrs. Kendall stated under the terms of the contract TBI's consulting services will continue through the end of the runway rehabilitation project currently under construction.

Council discussed at length the airport consulting engineering service contract renewal, and, by consensus, agreed to wait until later in the fall to pursue solicitation of proposals for firm selection.

Consideration of FY24 budget development schedule.

Mayor Coiner presented for consideration of FY24 budget development schedule.

Councilmember Samra stated she has a conflict with the proposed dates of March 27th and March 30th, 2023 for the Council Budget Work Sessions.

Council held a brief discussion and the dates were changed to March 21st and March 23rd, 2023 for the Council Budget Work Sessions, noting that the March 27th work session date will be changed at a later time should that it be needed.

Council adopted the FY24 budget development schedule, as amended.

Consideration of Dominion Energy memorandum of understanding for broadband construction.

Mayor Coiner presented consideration of Dominion Energy memorandum of understanding for broadband construction.

Mayor Coiner stated staff should reach out to FiberLync and let them know what Dominion Energy is asking from the Town.

Ms. Sarah Marshall, Manager – State & Local Affairs with Dominion Energy, stated Dominion will be placing the broadband line on existing Town power poles and underground were underground power lines exist.

Ms. Scolforo, Town Attorney, suggested a few minor changes to the agreement.

Ms. Marshall stated she will have the suggested changes made and forwarded to the Town for review and approval.

Mayor Coiner made a motion, seconded by Councilmember Brooks, to authorize the Town Manager to sign a memorandum of understanding with Dominion Energy Virginia for the location of broadband service on existing electric power infrastructure within the town, upon review and approval by Town Attorney.

Roll call vote:	Councilmember Brooks	Aye
	Councilmember Samra	Aye
	Councilmember Bradley	Absent
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye

The vote was unanimous.

Consideration of FY23 budget adjustments.

Mayor Coiner presented for consideration of FY23 budget adjustments.

Councilmember Samra made a motion, seconded by Councilmember Brooks, to approve SA2023-01, as presented.

Roll call vote:	Councilmember Brooks	Aye
	Councilmember Samra	Aye
	Councilmember Bradley	Absent
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

NEW MATTERS BY THE PUBLIC AND COUNCIL

Mr. Fred Rollins appeared before Council to briefly speak about the airport project.

TOWN MANAGER'S REPORT

The Town Manager presented her report.

Mayor Coiner thanked Mrs. Kendall for working at Dix Memorial Pool and all her hard work to get the pool open this year. Mayor Coiner also thanked other staff members for their time given at the pool this summer.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A1) – discussion or consideration of salaries for Town employees and discussion regarding disciplining employees of any public body; (A3) – discussion or consideration of the acquisition and disposition of real property for a public purpose; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property within the Town.

Councilmember Brooks made a motion, seconded by Councilmember Samra, that the Town Council convene into closed session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A1) - discussion or consideration of salaries for Town employees and discussion regarding disciplining employees of any public body; (A3) - discussion or consideration of the acquisition and disposition of real property for a public purpose; and (A8) - consultation with the Town Attorney regarding specific legal matters related to the dereliction of property with the Town.

Roll call vote:	Councilmember Brooks	Aye
	Councilmember Samra	Aye
	Councilmember Bradley	Absent
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

Councilmember Brooks made a motion, seconded by Councilmember Samra, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraphs (A1), (A3) and (A8) as identified in

the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Absent
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

UNFINISHED BUSINESS

Consideration of re-establishing the Maplewood Researcher position.

Council scheduled a work session for Monday, October 10, 2022, at 6:00 p.m., to discuss matters pertaining to Maplewood Cemetery and the salary study.

NEW MATTERS BY COUNCIL

There were no new matters by Council.

ADJOURNMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 9:50 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk