



**TOWN OF GORDONSVILLE TOWN COUNCIL  
REGULAR MEETING AGENDA  
Monday, October 17, 2022  
6:30 p.m.  
Council Chambers**

**CALL TO ORDER** - Mayor Robert Coiner

Mayor Coiner called the meeting to order.

**INVOCATION**

**PLEDGE OF ALLEGIANCE**

Cub Scout Pack 12 led everyone in the pledge of allegiance.

Roll Call: Mayor Robert K. Coiner  
Vice-Mayor Emily Winkey  
Councilmember Ronald Brooks III  
Councilmember Elizabeth Samra  
**Absent**  
Councilmember James L. Bradley

**ADOPTION OF AGENDA**

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to approve the agenda as presented.

**MATTERS BY THE PUBLIC**

*Proclamation in Support of Red Ribbon Week – Mayor Coiner*

Vice-Mayor Winkey made a motion, seconded by Councilmember Brooks, to adopt the Proclamation in Support of Red Ribbon Week. The vote was unanimous.

John Floyd, Leader for Cub Scout Pack 12

Peter Floyd, Cub Scout Pack 12; Dorian Jones, Cub Scout Pack 12; Jayden Chambers, Cub Scout Pack 12.

**ANNOUNCEMENTS**

Mayor Coiner made the following announcements.

The Town of Gordonsville will observe trick-or-treating between 5:00 p.m. and 8:00 p.m. on Monday, October 31, 2022.

Gordonsville Town Offices will be closed on Friday, November 11, 2022 in observance of Veteran's Day.

The Gordonsville Veteran's Parade is Saturday, November 12, 2022 at 2:00 p.m.

The November Town Council meeting will be held on Monday, November 21, 2022 at 6:30 p.m.

## **CONSENT AGENDA**

*Consideration of minutes for September 19, 2022 Town Council meeting.*

*Presentation of bills paid for the month of September 2022.*

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to approve the Consent agenda as presented. The vote was unanimous.

## **DEPARTMENT REPORTS**

### **Finance – Town Treasurer**

*Presentation of the Treasurer's Office activity report for September 2022.*

The Town Treasurer presented her report.

### **Police – Police Chief**

*Presentation of the Police Department activity report for September 2022.*

The Police Chief was absent.

### **Streets – Director of Public Works**

*Presentation of the Public Works Department activity report for September 2022.*

The Director of Public Works was absent.

### **Visitor Center – Visitor Center Director**

*Presentation of the Visitor Center activity report for September 2022.*

The Visitor Center Director presented his report.

## **UNFINISHED BUSINESS**

*Consideration of re-establishing the Maplewood Researcher position.*

Mayor Coiner presented consideration re-establishing the Maplewood Researcher position.

Council held a brief discussion on re-establishing the Maplewood Researcher position and decided to hold off until FY24 budget work sessions in the spring to further discuss.

*Consideration of airport consulting engineering services proposal solicitation.*

Mayor Coiner presented consideration of airport consulting engineering services proposal solicitation.

Councilmember Brooks made a motion, seconded by Councilmember Samra, to authorize the Town Manager to release a solicitation for proposals for airport engineering consulting services, as presented. The vote was unanimous.

*Consideration of The Village at Green Springs request for connection to town water system.*

Mayor Coiner presented consideration of The Village at Green Springs request for connection to the town water system.

Mayor Coiner stated Orange County Supervisor Jim Crozier had reached out to him concerning the proposed project. Mayor Coiner stated he wants to talk further with the Orange County Board of Supervisors and the Rapidan Service Authority Board.

Mrs. Kendall stated she had spoken with the developer and he appreciates the Town's due diligence in their review of this project.

*Consideration of FY24 budget development work session.*

Mayor Coiner presented for consideration of FY24 budget development work session.

Council reached a consensus to hold a Council budget development work session on Monday, October 24, 2022 at 6:00 pm.

*Discussion of Verling Park project draft plan.*

Mayor Coiner presented discussion of Verling Park project draft plan.

Ms. Jessica Mauzy from LPDA reviewed with the Council the Verling Park project draft plan. Topics discussed were walkability, pool house size and interior layout. Ms. Mauzy stated the schematic plan design should be finalized by October 31, 2022 and she would like Council comments back to her by Friday, October 21, 2022.

Council reached a consensus to add the Verling Park project draft plan to the October 24, 2022 Council work session.

## **NEW BUSINESS**

*Consideration of 2022 PPTRA Rate.*

Mayor Coiner presented for consideration of 2022 PPTRA Rate.

Councilmember Brooks made a motion, seconded by Councilmember Samra, to hold a Council special meeting on Thursday, October 27, 2022 at 7:00 pm to consider the equalization of personal property tax for vehicles.

<b>Roll call vote:</b>	Councilmember Brooks	Aye
	Councilmember Samra	Aye
	Councilmember Bradley	Absent
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

*Consideration of Financial Policy amendment regarding purchases.*

Mayor Coiner presented consideration of Financial Policy amendment regarding purchases.

Mayor Coiner made a motion, seconded by Councilmember Brooks, to amend Section IV of the Purchasing Policy of the Town's Financial Policies, as presented.

<b>Roll call vote:</b>	Councilmember Samra	Aye
	Councilmember Brooks	Aye
	Councilmember Bradley	Absent
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

*Consideration of proposed 2022 water rate adjustment scenarios.*

Mayor Coiner presented for consideration of proposed 2022 Water Rate adjustment scenarios.

Council held a lengthy discussion on the proposed 2022 Water Rate adjustment scenarios.

Councilmember Brooks stated he would like to have more time to dig into the water rate and believes Town resident's bills should be lower.

Mayor Coiner stated more information is needed, and he wants to further discuss this at the Monday, October 24, 2022 Council work session and have Council set a rate and schedule a public hearing in November.

*Consideration of 2022 Veteran's Parade reception.*

Mayor Coiner presented for consideration of 2022 Veteran's parade reception.

Council reached a consensus to not hold a reception after the 2022 Veteran's Parade.

*Consideration of date and location for Town Christmas party.*

Mayor Coiner presented for consideration of date and location for Town Christmas party.

Council reached a consensus to hold an employee appreciation luncheon on Wednesday, December 7, 2022 in lieu of a Town Christmas party.

*Consideration of participation in the Orange Christmas parade.*

Mayor Coiner presented for consideration of participation in the Orange Christmas parade.

Council discussed the participation in the Orange Christmas parade.

Mr. Fred Rollins stated he has reached out to the owner of the older model pickup truck and the Town will be able to use it for our entry into the parade.

Council reached a consensus to enter the Orange Christmas parade.

## **TOWN MANAGER'S REPORT**

The Town Manager presented her report.

## **NEW MATTERS BY THE PUBLIC AND COUNCIL**

There were no new matters by the public and Council.

## CLOSED SESSION

*Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A1) – discussion or consideration of salaries for Town employees; (A3) – discussion or consideration of the acquisition and disposition of real property for a public purpose; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property within the Town.*

Councilmember Brooks made a motion, seconded by Councilmember Samra, that the Town Council convene into closed session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A1) - discussion or consideration of salaries for Town employees and discussion regarding disciplining employees of any public body; (A3) - discussion or consideration of the acquisition and disposition of real property for a public purpose; and (A8) -consultation with the Town Attorney regarding specific legal matters related to the dereliction of property with the Town.

**Roll call vote:**

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Absent
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Councilmember Brooks made a motion, seconded by Councilmember Samra, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraphs (A1), (A3) and (A8) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

**Roll call vote:**

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Absent
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

## NEW MATTERS BY COUNCIL

Councilmember Brooks made a motion, seconded by Councilmember Samra, to grant a \$2,500.00 Community Service Bonus from ARPA funds to be paid to all full time Town employees who have been employed by the Town for one year and pro-rated for those full time and part time employees for hours worked during the year (October 1, 2021 – September 30, 2022).

**Roll call vote:**

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Absent
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

**ADJOURNMENT**

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 10:50 p.m.

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Robert K. Coiner, Mayor

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Janet W. Jones, Town Clerk