



**TOWN OF GORDONSVILLE TOWN COUNCIL
REGULAR MEETING AGENDA
Monday, November 21, 2022
6:30 P.M.
Council Chambers**

CALL TO ORDER - Mayor Robert Coiner

Vice-Mayor Winkey called the meeting to order.

INVOCATION

PLEDGE OF ALLEGIANCE

Vice-Mayor Winkey led the pledge of allegiance.

Roll Call: Mayor Robert K. Coiner ***arrived at 6:48 p.m.*
Vice-Mayor Emily Winkey
Councilmember Ronald Brooks III
Councilmember Elizabeth Samra

ADOPTION OF THE AGENDA

Councilmember Samra made a motion, seconded by Councilmember Brooks, to approve the agenda as presented. The vote was unanimous.

PUBLIC HEARING

Proposed text amendment to Chapter 23 of the Town Code to establish an increase in the Town water and sewer rates.

Vice-Mayor Winkey opened the public hearing and asked for speakers.

There were no speakers.

Vice-Mayor Winkey closed the public hearing.

MATTERS BY THE PUBLIC

Mr. Fred Rollins, 18123 Airport Road, Gordonsville, VA 22942.

Mr. Rollins appeared before Council to thank Council and all involved for the improvements on the Gordonsville Airport runway. Mr. Rollins stated he was the first landing and take-off on the new runway.

ANNOUNCEMENTS

Vice-Mayor Winkey made the following announcements.

Gordonsville Town Offices will be closed on Thursday, November 24, 2022 and Friday, November 25, 2022 in observance of Thanksgiving.

The Town Memorial Tree Lighting will be held at 5:45 p.m. on Sunday, November 27, 2022.

Gordonsville Town Council will hold a work session on Monday, December 5, 2022 at 6:00 p.m.

The December Town Council meeting will be held on Monday, December 19, 2022 at 6:30 p.m.

CONSENT AGENDA

Consideration of minutes for October 10, 2022 Town Council Work Session, October 17, 2022 Town Council meeting, October 24, 2022 Town Council Work Session, October 27, 2022 Town Council Special meeting and November 7, 2022 Town Council Work Session.

Presentation of bills paid for the month of October 2022.

Councilmember Samra made a motion, seconded by Councilmember Brooks, to approve the Consent agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

Presentation of the Treasurer’s Office activity report for October 2022.

The Town Treasurer was absent.

Police – Police Chief

Presentation of the Police Department activity report for October 2022.

The Police Chief was absent.

Streets – Director of Public Works

Presentation of the Public Works Department activity report for October 2022.

The Director of Public Works was absent.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for October 2022.

The Visitor Center Director was absent.

UNFINISHED BUSINESS

Consideration of The Village at Green Springs water service connection.

Vice-Mayor Winkey presented for consideration of The Village at Green Springs water service connection.

Council discussed granting approval of the connection of The Village at Green Springs to the Town water system. Council agreed to wait until Mayor Coiner arrived at the meeting to confirm if he has received any information from Rapidan Service Authority.

Councilmember Brooks stated he would like to have more information before he felt comfortable in approving.

Vice-Mayor Winkey stated she would like to have the Mayor present at the meeting before taking a vote on the consideration of connection to Town water system.

Vice-Mayor Winkey stated this may be discussed later in the meeting upon the arrival of Mayor Coiner.

Mayor Coiner stated he had nothing new to report to Council concerning the connection of The Village at Green Springs and was ready to take a vote on approval of the water connection.

Councilmember Brooks made a motion, seconded by Vice-Mayor Winkey, to permit the connection of the Village at Green Springs development to the Town of Gordonsville water system, as presented.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Discussion of Verling Park project draft plan.

Mayor Coiner presented for discussion of Verling Park project draft plan.

Council discussed the Verling park plan and will further discuss the project at the Council Work session scheduled for Monday, December 5, 2022.

NEW BUSINESS

Consideration of proposed 2022 water and sewer rate adjustment.

Mayor Coiner presented for consideration of proposed 2022 water and sewer rate adjustment.

Mayor Coiner made a motion, seconded by Councilmember Brooks, to adopt an ordinance to amend Section 23-50 of the Gordonsville Town code, as presented.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Mayor Coiner made a motion, seconded by Councilmember Brooks to waive the second reading of the ordinance.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of proposed amendments to the FY2023 appropriations schedule.

Mayor Coiner presented for consideration of proposed amendments to the FY2023 appropriation schedule.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to adopt resolution #2022-11a approving the revised appropriation schedule, as presented.

Roll call vote: Councilmember Brooks Aye
Councilmember Samra Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

Consideration of authorization to sign Land Water Conservation Fund grant award agreement.

Mayor Coiner presented for consideration of authorization to sign Land Water Conservation Fund grant award agreement.

Council discussed authorization to sign Land Water Conservation Fund grant award agreement.

Mrs. Kendall stated the Town Attorney did review the contract and had few comments and those comments have been addressed. Mrs. Kendall stated DCR will serve as the pass-through agency for grant funding disbursement from the National Park Service. As such, an agreement must be in place between the Town and DCR. Mrs. Kendall stated the town is very well-versed in what needs to be done for this project and recommends a Clerk of the Works be hired to oversee this project.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to authorize the Town Manager/Mayor, upon review and approval by the Town Attorney, to sign the Land Water Conservation Fund grant award agreement, as presented.

Roll call vote: Councilmember Brooks Aye
Councilmember Samra Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

Consideration of airport consulting services proposals.

Mayor Coiner presented for consideration of airport consulting services proposals.

Mrs. Kendall stated the Town has enjoyed five years of quality consulting work from Talbert & Bright, and has established a good working relationship with their staff. TBI is intimately familiar with Gordonsville Municipal Airport and the Town's desires for continued improvements at the facility, and they have established themselves as a community partner through their annual support of and participation in Cub Scout Aviation Day.

Mrs. Kendall stated staff recommends Talbert & Bright be selected to provide continued airport engineering consulting services to the Town, and requests Council's authorization to negotiate a contract in this regard.

Mayor Coiner made a motion, seconded by Vice-Mayor Winkey, to authorize the Town Manager to negotiate a contract with Talbert & Bright for airport engineering consulting services.

Roll call vote: Councilmember Brooks Aye
Councilmember Samra Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

Consideration of 2023 Virginia Municipal League legislative program.

Mayor Coiner presented for consideration of 2023 Virginia Municipal League legislative program.

Vice-Mayor Winkey made a motion, seconded by Councilmember Brooks, to support the 2023 Virginia Municipal League legislative program, as presented. The vote was unanimous.

Consideration of appointment/reappointment to BAR.

Mayor Coiner presented for consideration of appointment/reappointment to BAR.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to re-appoint Mrs. Sonja “Sunni” Capelle of 6315 Spotswood Trail to the Town of Gordonsville Board of Architectural Review, for a four-year term to expire December 31, 2026.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of appointment/reappointment to Town Planning Commission.

Mayor Coiner presented for consideration of appointment/reappointment to Town Planning Commission.

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to re-appoint Katina Johnson of 112 Cobb Street, Gordonsville, Virginia, to the Town of Gordonsville Planning Commission, with a term to expire December 31, 2026.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to appoint Councilmember Ron Brooks of 136 Martinsburg Avenue, Gordonsville, VA to the Town of Gordonsville Planning Commission, with a term to expire December 31, 2026.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of proclamation for the 2022 Memorial Christmas Tree Lighting.

Mayor Coiner presented for consideration of proclamation for the 2022 Memorial Christmas Tree Lighting.

Vice-Mayor Winkey made a motion, seconded by Councilmember Brooks, to adopt the 2022 Memorial Christmas tree lighting ceremony proclamation, as presented.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

TOWN MANAGER'S REPORT

The Town Manager presented her report.

NEW MATTERS BY THE PUBLIC AND COUNCIL

There were no new matters by the public and Council.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A1) – discussion or consideration of salaries for Town employees; (A3) – discussion or consideration of the acquisition and disposition of real property for a public purpose; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property within the Town.

Councilmember Brooks made a motion, seconded by Councilmember Samra, that the Town Council convene into closed session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A1) - discussion or consideration of salaries for Town employees; (A3) - discussion or consideration of the acquisition and disposition of real property for a public purpose; and (A8) -consultation with the Town Attorney regarding specific legal matters related to the dereliction of property with the Town.

Roll call vote:	Councilmember Brooks	Aye
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye

The vote was unanimous.

Councilmember Brooks made a motion, seconded by Councilmember Samra, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraphs (A1), (A3) and (A8) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

Roll call vote:	Councilmember Brooks	Aye
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye

The vote was unanimous.

NEW MATTERS BY COUNCIL

Council discussed the Town of Gordonsville entry in the Town of Orange Christmas Parade and also discussed the staff appreciation luncheon scheduled for December 7, 2022.

Council also reached a consensus to hold a special meeting at 6 pm on December 5, 2022 just prior to the December 5, 2022 work session scheduled to start at 7 pm.

ADJOURNMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 10:00 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk