



TOWN OF GORDONSVILLE TOWN COUNCIL REGULAR MEETING AGENDA

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Monday, May 16, 2022
6:30 p.m.
Council Chambers

CALL TO ORDER – Mayor Robert Coiner

Vice-Mayor Winkey called the meeting to order.

INVOCATION

PLEDGE OF ALLEGIANCE

Vice-Mayor Winkey led everyone in the pledge of allegiance.

Roll Call: Mayor Robert K. Coiner *arrived at 6:40
Vice-Mayor Emily Winkey
Councilmember James L. Bradley
Councilmember Ronald Brooks III
Councilmember Elizabeth Samra

ADOPTION OF THE AGENDA

The agenda was adopted as presented.

MATTER BY THE PUBLIC

Fred Rollins, 18123 Airport Road, Gordonsville, VA appeared before Council to say thank you to Council for attending aviation day at the airport. Mr. Rollins stated it was a great event.

ANNOUNCEMENTS

Mayor Coiner made the following announcements.

Town Offices will be closed on Monday, May 30, 2022 in observance of Memorial Day.
The June Town Council meeting will be held on Monday, June 27, 2022 at 6:30 p.m.

CONSENT AGENDA

Consideration of minutes for April 18, 2022 Town Council meeting.
Presentation of bills paid for the month of April, 2022.

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the Consent agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

Presentation of the Treasurer’s Office activity report for April, 2022.

Revenue and Expense Report for April, 2022.

The Town Treasurer was not present.

Police – Police Chief

Presentation of the Police Department activity report for April, 2022.

The Police Chief presented his report.

Councilmember Samra thanked Chief Arrington for putting up the chains at the little league ball field and they have helped a lot with the parking issues.

Streets – Director of Public Works

Presentation of the Public Works Department activity report for April, 2022.

The Director of Public Works was not present.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for April, 2022.

The Visitor Center Director presented his report.

Mr. Solomon, Visitor Center Director stated he is seeing more school children come for school projects.

Mr. Solomon noted he is seeing more of the downtown businesses opening on Sundays.

UNFINISHED BUSINESS

Consideration of proposed Fiscal Year 2022-2023 Budget and Appropriations Schedule and Resolution.

Mayor Coiner presented consideration of proposed Fiscal Year 2022-2023 Budget and Appropriation Schedule and Resolution.

Council discussed the fiscal year 2022-2023 budget and appropriations schedule.

Councilmember Samra stated she was concerned about the FY2022-2023 budget with the salary numbers included and was not ready to vote on budget as presented.

Mrs. Kendall stated she kept the salary amounts in the budget advertisement the same as what was initially presented to Council so that when the salary study is complete, enough funding is available to support Council’s desired compensation strategy.

Council briefly discussed.

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to adopt the proposed fiscal year 2022-2023 budget, as presented.

Roll call vote:	Councilmember Bradley	Aye
	Councilmember Brooks	Nay

Councilmember Samra Nay
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was 3-2.

Mayor Coiner made a motion, seconded by Councilmember Bradley, to adopt the appropriation resolution #2022-5a making an annual appropriation of the funds contained in the approved fiscal year 2022-2023 budget.

Roll call vote: Councilmember Bradley Aye
 Councilmember Brooks Nay
 Councilmember Samra Nay
 Vice-Mayor Winkey Aye
 Mayor Coiner Aye
The vote was 3-2.

NEW BUSINESS

Consideration of Proposed Tax Levy Ordinance of the Gordonsville Town Code effective January 1, 2022.

Mayor Coiner presented consideration of proposed tax levy ordinance of the Gordonsville Town Code effective January 1, 2022.

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to adopt the proposed Tax Levies Ordinance establishing the tax rates effective January 1, 2022, as presented.

Roll call vote: Councilmember Brooks Aye
 Councilmember Samra Aye
 Councilmember Bradley Aye
 Vice-Mayor Winkey Aye
 Mayor Coiner Aye
The vote was unanimous.

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to waive the second reading of the proposed Tax Levies Ordinance.

Roll call vote: Councilmember Samra Aye
 Councilmember Bradley Aye
 Councilmember Brooks Aye
 Vice-Mayor Winkey Aye
 Mayor Coiner Aye
The vote was unanimous.

Consideration of proposed Fiscal Year 2022-2023 employee pay and classification schedule.

Mayor Coiner presented for consideration of proposed Fiscal Year 2022-2023 employee pay and classification schedule.

Council discussed the fiscal year 2022-2023 employee pay and classification schedule.

Mayor Coiner made a motion, seconded by Councilmember Brooks, to table consideration of proposed Fiscal Year 2022-2023 employee pay and classification schedule until the salary study is completed and reviewed by Council.

Roll call vote:

Councilmember Bradley	Aye
Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of Town Manager authorization to award Runway 5-23 Rehabilitation Project contract.

Mayor Coiner presented for consideration of Town Manager authorization to award Runway 5-23 Rehabilitation Project contract.

Council discussed the contract, bond and the awarding of the additional funds from the aviation board.

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to accept the bid submitted by New Field Incorporated as the lowest responsible and responsive bidder for construction of the Runway 5-23 Rehabilitation Project at Gordonsville Municipal Airport, as presented, subject to awarding of additional funds from the aviation board.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to authorize the Town Manager, upon review and approval by the Town Attorney and pending the award of additional grant funds by the Virginia Aviation Board, to execute a contract with New Field Incorporated for construction of the Runway 5-23 Rehabilitation Project at Gordonsville Municipal Airport, as presented.

Roll call vote:

Councilmember Samra	Aye
Councilmember Bradley	Aye
Councilmember Brooks	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of Town Manager authorization to award solid waste collection and disposal contract.

Mayor Coiner presented consideration of Town Manager authorization to award solid waste collection and disposal contract.

Council discussed at length trash collection within the Town and the proposed contract.

Ms. Scolforo stated the Town of Gordonsville Public Works Director had some concerns with the proposed contract.

Council briefly discussed the concerns. The missed trash to be picked up within 24 hours (close of business day 5:00 pm) and not same day as suggested by the Public Works Director. Also, keep the \$50.00 failure to perform and not increase to the \$200.00 proposed by the Public Works Director. Notice 60 days in advance of holidays will be given to Town by Updike.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to authorize the Town Manager, upon review and approval by the Town Attorney, to execute a contract with Updike Industries for the provision of solid waste collection and disposal services within the corporate limits of the town, for a three-year period commencing on July 1, 2022 and ending on June 30, 2025, with consideration as to subsequent renewals to take place on or before April 1, 2025.

Roll call vote:

Councilmember Bradley	Aye
Councilmember Brooks	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of Dix Memorial Pool status for 2022 season.

Mrs. Kendall reported to Council that a town citizen had expressed interest in the pool manager position and that she would be following up with him to determine his availability.

Mayor Coiner briefly talked about certification of lifeguards and stated he would want at least two guards. Mayor Coiner stated he wants the pool to be opened.

Mrs. Kendall stated she is proposing to open the pool Thursday-Sunday with hours to be determined.

Council briefly discussed the pool opening.

TOWN MANAGER'S REPORT

Mrs. Kendall stated at the June 13th park kick-off meeting it was discussed that Council schedule a work session on Monday, June 13, 2022 to review a draft of the concept plan for the site, exploring relationships between program elements, and confirming the items that are to be included in the park master plan.

Mrs. Kendall stated after Council work session, LPDA will conduct up to ten (10) stakeholder interviews from a list provided by the Town. Mrs. Kendall stated LPDA has stated the public input meeting will be scheduled for mid-July.

Council reached a consensus to hold a Council work session on Monday, June 13, 2022 at 5:30 p.m. with LPDA to discuss the park plan.

Mrs. Kendall stated she has received notice from Natural Flow Landscaping on a price increase on landscaping service provided to the Town. Mrs. Kendall stated she will solicit bids for landscaping services.

Mayor Coiner stated he would like to be able to keep Natural Flow Landscaping doing the landscaping in the Town and that they are doing a wonderful job.

NEW MATTERS BY THE PUBLIC AND COUNCIL

Councilmember Samra stated she has been approached about painting a trike trail on the tennis court at Verling Park.

Mayor Coiner stated that would be fine as the tennis court is not being used in the current condition.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A3) – discussion or consideration of the acquisition and disposition of real property for a public purpose; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property within the Town.

Councilmember Brooks made a motion, seconded by Councilmember Samra, that the Town Council convene into closed session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A3) – discussion or consideration of the acquisition and disposition of real property for a public purpose; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property with the Town.

Roll call vote:	Councilmember Brooks	Aye
	Councilmember Samra	Aye
	Councilmember Bradley	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

Councilmember Brooks made a motion, seconded by Councilmember Samra, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraphs (A3) and (A8) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

Roll call vote:	Councilmember Samra	Aye
	Councilmember Bradley	Aye
	Councilmember Brooks	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

NEW MATTERS BY COUNCIL

There were no new matters by Council.

ADJOURNMENT

There being no further business to come before Council, Mayor Coiner adjourned the meeting 9:00 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk