



**TOWN OF GORDONSVILLE TOWN COUNCIL
REGULAR MEETING AGENDA**

**Monday, February 28, 2022
6:30 p.m.
Council Chambers**

CALL TO ORDER – Mayor Robert Coiner

Vice-Mayor Winkey called the meeting to order at 6:30 p.m.

INVOCATION

PLEDGE OF ALLEGIANCE

Vice-Mayor Winkey led everyone in the pledge of allegiance.

Roll Call: Mayor Robert K. Coiner *
Vice-Mayor Emily Winkey
Councilmember James L. Bradley
Councilmember Ronald Brooks III
Councilmember Elizabeth Samra **

*Mayor Coiner arrived at 6:49 p.m.

**Councilmember Samra participated from 8742 Anglers Cove Drive Jacksonville, FL 32217 via Zoom.

ADOPTION OF THE AGENDA

Mrs. Kendall asked that consideration of Gordonsville Business Center rental rate be added under New Business.

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to adopt the agenda as amended. The vote was unanimous.

PUBLIC HEARING

Proposed amendments to Article 6 – Uses in Districts, and Article 13 – Floodplain Management Ordinance, of the Town’s Land Development Ordinance:

Article 6: Correcting an ordinance section reference regarding the appeal of a Zoning Administrator's written notification of violation in Section 610.12(b); and Article 13: Updating the Flood Insurance Rate Map effective date to May 17, 2022 (see Article III, Section 3.1 (A) and Glossary items 27, 28 and 29).

Vice-Mayor Winkey opened the public hearing.

There were no speakers.

Vice-Mayor Winkey closed the public hearing.

MATTERS BY THE PUBLIC

Presentation of annual audit – Robinson, Farmer and Cox Associates, PLLC

Kristen Choate, representing Robinson, Farmer, Cox Associates, reviewed with Council the Town's FY21 Financial Report and stated the Town is in good financial standing.

ANNOUNCEMENTS

Vice-Mayor Winkey made the following announcements:

The Town Council will hold budget work sessions on Thursday, March 17, 2022, Thursday, March 24, 2022 and Monday, March 28, 2022 at 5:30 p.m.

The March Town Council regular meeting will be held on Monday, March 21, 2022 at 6:30 p.m.

CONSENT AGENDA

Consideration of minutes for January 24, 2022 Town Council meeting, January 31, 2022 Special meeting. Presentation of bills paid for the month of January, 2022.

Councilmember Bradley made a motion, seconded by Councilmember Brooks, to approve the Consent Agenda. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

Presentation of the Treasurer's Office activity report for January, 2022.

The Town Treasurer was not present.

Police – Police Chief

Presentation of the Police Department activity report for January, 2022.

The Police Chief presented his report.

Streets – Director of Public Works

Presentation of the Public Works Department activity report for January, 2022.

The Director of Public Works was not present.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for January, 2022.

The Visitor Center Director was not present.

UNFINISHED BUSINESS

Consideration of Town Hall parking lot project.

Vice-Mayor Winkey presented consideration of Town Hall parking lot project.

Mrs. Kendall stated she met with a representative from Partner's 1st Credit Union to discuss the Town's parking lot plan and providing access to the property at 102 Moore Street, and would further advise Council how to move forward with the project once they confirm how they would like to proceed.

NEW BUSINESS

Consideration of proposed amendments to Articles 6 and 13 of the Land Development Ordinance.

Mayor Coiner presented consideration of proposed amendments to Articles 6 and 13 of the Land Development Ordinance.

Mrs. Kendall stated, after speaking with the Town Attorney just prior to the Council meeting, she is asking Council to act only on the amendment to Article 6. Mrs. Kendall further stated Article 6 corrects an ordinance section reference regarding appeal of a Zoning Administrator's written notification of violation in Section 610.12(b).

Mrs. Kendall stated the Town Attorney has questions concerning Article 13 that updates the effective date of the Town's Flood Insurance Rate Maps to May 17, 2022, and that she would contact the Virginia Department of Conservation and Recreation for more information.

Councilmember Brooks made a motion, seconded by Councilmember Bradley, to approve the amendment of Article 6 of the Town of Gordonsville Land Development Ordinance, as presented, in consideration of public necessity, convenience, and the general welfare of Town citizens.

Roll call vote:	Councilmember Samra	Aye
	Councilmember Bradley	Aye
	Councilmember Brooks	Aye

Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

Councilmember Brooks made a motion, seconded by Councilmember Bradley, to waive the second reading.

Roll call vote: Councilmember Bradley Aye
 Councilmember Brooks Aye
 Councilmember Samra Aye
 Vice-Mayor Winkey Aye
 Mayor Coiner Aye
The vote was unanimous.

Consideration of solid waste contract.

Mayor Coiner presented consideration of solid waste contract.

Mayor Coiner stated the Town doesn't have money to waste looking for other companies to collect trash, knowing the Town will likely come back to GFL.

Mrs. Kendall stated it is difficult to find someone to come to Gordonsville and is hoping that issues will be corrected with the missed trash collections.

Vice-Mayor Winkey state most trash companies are merging and may not want to come to Gordonsville.

Mayor Coiner stated he wants to know how and why the missed trash collections are happening.

Mrs. Kendall stated GFL is not picking up trash at garage doors and is not going on private property to collect the trash. Mrs. Kendall stated notices were sent to Town residents last year to remind them of the Town's rules and regulations regarding trash collection, which calls for trash to be set out at the curb or street edge.

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to authorize the Town Manager to renew the contract with Time Disposal/GFL for a one-year period commencing on July 1, 2022 and ending on June 30, 2023, with consideration as to subsequent renewals to take place on or before April 1, 2023.

Roll call vote: Councilmember Brooks Aye
 Councilmember Samra Aye
 Councilmember Bradley Aye
 Vice-Mayor Winkey Aye
 Mayor Coiner Aye
The vote was unanimous.

Consideration of disposition of Dix Memorial Pool for the 2022 summer season.

Mayor Coiner presented for consideration of disposition of Dix Memorial Pool for the 2022 summer season.

Mrs. Kendall stated the Town currently has no pool manager or lifeguards and will be starting at ground zero on soliciting pool staff. Mrs. Kendall stated if Council desires to open the pool for 2022 season, she needs to start the recruiting of a pool manager and lifeguards.

Council held a brief discussion on the opening of the pool.

Council reached a consensus to open the pool for the summer, pending the hiring of staff.

Consideration of authorization of Town Manager to execute contract for park network design.

Mayor Coiner presented consideration of authorization of Town Manager to execute contract for park network design.

Mrs. Kendall asked Council to defer action on the contract with LPDA as the Town Attorney has questions and comments that need to be addressed. She stated she will reach out to LPDA to further discuss the needed changes.

Consideration of Land and Water Conservation Fund grant application.

Mayor Coiner presented consideration of Land and Water Conservation Fund grant application.

Council held a brief discussion on the application.

Mayor Coiner stated this is a great project and will benefit the Town and will be for all ages. He thanked Peter Hujik and PEC for everything they have done on the grant application.

Mrs. Kendall stated a great team has worked to assemble the grant application and several letters of support have been received and will be a part of the grant application when submitted.

Mrs. Kendall asked Council to schedule a special meeting for March 8, 2022 to review the completed grant application prior to being submitted March 15, 2022.

Council reached a consensus to schedule a March 8, 2022 Special meeting to consider the draft application.

Consideration of Gordonsville Municipal Airport CIP.

Mayor Coiner presented for consideration of Gordonsville Municipal Airport CIP.

Councilmember Bradley made a motion, seconded by Vice-Mayor Winkey, to update and approve the airport capital improvements plan for the Gordonsville Airport to reflect the upcoming six-year project period, as presented. The vote was unanimous.

Consideration of authorization for use of airport property for Cub Scout Aviation Day.

Mayor Coiner presented for consideration of authorization for use of airport property for Cub Scout Aviation Day.

Mayor Coiner thanked Daman Irby for all he has done for the children of Gordonsville and the Town.

Councilmember Brooks made a motion, seconded by Vice-Mayor Winkey, to authorize the Monticello District Cub Scouts to hold Cub Scout Aviation Day at Gordonsville Municipal Airport on April 23 – 24, 2022. The vote was unanimous.

Consideration of appointments to Board of Architectural Review, Planning Commission, Maplewood Board of Trustees.

Mayor Coiner presented consideration of appointments to Board of Architectural Review, Planning Commission, Maplewood Board of Trustees.

Mayor Coiner stated the Town has wonderful volunteers and they are appreciated for their dedication to the Town.

Vice-Mayor Winkey made a motion, seconded by Councilmember Brooks, to authorize the advertisement of a vacancy on the Maplewood Board of Trustees, utilizing social media and the Town's web site as the primary means for advertising. The vote was unanimous.

Mayor Coiner made a motion, seconded by Vice-Mayor Winkey, to reappoint Theo van Groll of 16366 Edgefield Road, Gordonsville, VA and Will Stewart of 305 N. Main Street, Gordonsville, VA to the Town of Gordonsville Board of Architectural Review, both with a term expiration of January 1, 2026, and to reappoint Tim Ferguson of 304 Stonewall Avenue, Gordonsville, VA to the Town of Gordonsville Planning Commission, with a term expiration of April 1, 2026. The vote was unanimous.

Consideration of letter of support for Rappahannock-Rapidan Regional Commissions CEDS Planning Grant application.

Mayor Coiner presented consideration of letter of support for Rappahannock-Rapidan Regional Commission CEDS Planning Grant application.

Mayor Coiner stated the CEDS Planning Grant will involve regional planning for economic development that will positively impact the Town and the region.

Mayor Coiner made a motion, seconded by Vice-Mayor Winkey, to send a letter of support for the Rappahannock-Rapidan Regional Commission CEDS Planning Grant application. The vote was unanimous.

Consideration of Gordonsville Business Center rental rate.

Mayor Coiner presented consideration of Gordonsville Business Center rental rate.

Mrs. Kendall stated a lease is up for renewal on March 1, 2022 for one of the tenants at the Gordonsville Business Center, but the tenant does not want to pay the increase in rent as prescribed in the lease, which is based on the Consumer Price Index for the past year.

Mayor Coiner suggested offering a compromise in the rent increase, such as half of the 7.2%.

Councilmember Brooks suggested negotiating with the tenant and see if they would be willing to pay half of the increase.

Councilmember Bradley suggested offering a rent increase next year of 3% and each year thereafter for 3 years.

Mrs. Kendall stated she will discuss the various options with the tenant.

TOWN MANAGER'S REPORT

Mrs. Kendall stated she had nothing new to report.

Councilmember Bradley stated the Town should use ARPA funds to pay the \$480 connection fee for town citizens to connect to broadband offered by FiberLync.

NEW MATTERS BY THE PUBLIC AND COUNCIL

Daman Irby thanked Council for all their support of the Cub Scouts.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A3) – discussion or consideration of the acquisition and disposition of real property for a public purpose; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property within the Town.

Councilmember Brooks made a motion, seconded by Vice-Mayor Winkey, that the Town Council convene into closed session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A3) – discussion or consideration of the acquisition and disposition of real property for a public purpose; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property with the Town.

Roll call vote:	Councilmember Bradley	Aye
	Councilmember Brooks	Aye
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

Councilmember Brooks made a motion, seconded by Vice-Mayor Winkey, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraphs (A3), (A8) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Samra	Aye
Councilmember Bradley	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

NEW MATTERS BY COUNCIL

There were no new matters by Council.

ADJOURNMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 8:28 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk