



TOWN OF GORDONSVILLE TOWN COUNCIL REGULAR MEETING AGENDA

(Page 1 of 6)

Monday, April 18, 2022

6:30 p.m.

Council Chambers

CALL TO ORDER – Mayor Robert Coiner

Mayor Coiner called the meeting to order.

INVOCATION

PLEDGE OF ALLEGIANCE

Mayor Coiner led everyone in the pledge of allegiance.

Roll Call: Mayor Robert K. Coiner
Vice-Mayor Emily Winkey
Councilmember James L. Bradley
Councilmember Ronald Brooks III
Councilmember Elizabeth Samra

ADOPTION OF THE AGENDA

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the agenda as presented. The vote was unanimous.

PUBLIC HEARING

Proposed Fiscal Year 2022-2023 Budget and Appropriations Resolution Schedule

Mayor Coiner opened the public hearing.

There were no speakers.

Mayor Coiner closed the public hearing.

Mayor Coiner asked for Council comments.

Councilmembers had no comments on the proposed FY22-23 budget.

MATTERS BY THE PUBLIC

There were no matters by the public.

ANNOUNCEMENTS

Mayor Coiner made the following announcements:

The May Town Council meeting will be held on Monday, May 16, 2022 at 6:30 p.m.

Business and Industry Appreciation Week will be held May 16 – 20, 2022. The Business and Industry Appreciation Picnic will be held on Thursday, May 19, 2022 from 5:30 p.m. to 7:30 p.m., at Liberty Mills Farm.

Mayor Coiner stated he has been asked to speak at the upcoming 75th Session of Virginia Girls State scheduled to be held Sunday, June 19th to Saturday, June 25, 2022 at Longwood University.

CONSENT AGENDA

Consideration of minutes for March 21, 2022 Town Council meeting, March 24, 2022 Budget Work Session March 28, 2022 Budget Work Session and March 31, 2022 Budget Work Session.

Presentation of bills paid for the month of March, 2022.

Vice-Mayor Winkey made a motion, seconded by Councilmember Bradley, to approve the Consent agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

Presentation of the Treasurer’s Office activity report for March, 2022.

Revenue and Expense Report for March, 2022.

The Town Treasurer was not present.

Police – Police Chief

Presentation of the Police Department activity report for March, 2022.

The Police Chief was not present.

Streets – Director of Public Works

Presentation of the Public Works Department activity report for March, 2022.

The Director of Public Works was not present.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for March, 2022.

The Visitor Center Director presented his report.

UNFINISHED BUSINESS

Consideration of Town Hall parking lot project.

Mayor Coiner presented consideration of Town Hall parking lot project.

Councilmember Bradley made a motion, seconded by Vice-Mayor Winkey, to approve the construction plans for the Town Hall parking lot redevelopment project, as presented, and

authorize the Town Manager to release a solicitation for bids for construction upon review and approval by the Town Attorney. The vote was unanimous.

Consideration of authorization of Town Manager to execute contract for park network design.

Mayor Coiner presented consideration of authorization of Town Manager to execute contract for park network design.

Mayor Coiner stated he had spoken with the Angela Scolforo, Town Attorney and all her issues with the contract have been resolved.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to authorize the Town Manager to execute a contract with Land Planning and Design Associates for park network design consulting services, as presented.

| | | |
|------------------------|-------------------------|-----|
| Roll call vote: | Councilmember Samra | Aye |
| | Councilmember Brooks | Aye |
| | Councilmember Bradley | Aye |
| | Vice-Mayor Winkey | Aye |
| | Mayor Coiner | Aye |
| | The vote was unanimous. | |

NEW BUSINESS

Consideration of resolution in support of Business and Industry Appreciation Week.

Mayor Coiner presented consideration of resolution in support of Business and Industry Appreciation Week.

Councilmember Brooks made a motion, seconded by Councilmember Samra, to adopt the resolution supporting Business and Industry Appreciation Week, as presented.

| | | |
|------------------------|-------------------------|-----|
| Roll call vote: | Councilmember Bradley | Aye |
| | Councilmember Brooks | Aye |
| | Councilmember Samra | Aye |
| | Vice-Mayor Winkey | Aye |
| | Mayor Coiner | Aye |
| | The vote was unanimous. | |

Consideration of Memorandum of Understanding between the Town and Electoral Board of Orange County.

Mayor Coiner presented consideration of Memorandum of Understanding between the Town and Electoral Board of Orange County.

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to authorize the Town Manager to sign a Memorandum of Understanding with the Orange County Electoral Board for the use of Town Hall as a polling place for District 1, Gordonsville, as presented.

| | | |
|------------------------|-----------------------|-----|
| Roll call vote: | Councilmember Brooks | Aye |
| | Councilmember Samra | Aye |
| | Councilmember Bradley | Aye |
| | Vice-Mayor Winkey | Aye |

Mayor Coiner Aye

The vote was unanimous.

Consideration of Town of Gordonsville salary study proposal.

Mayor Coiner presented consideration of Town of Gordonsville salary study proposal.

Diane Trent and Deborah Babcock-Daley from HR Extension Inc. (HREI) presented to Council via the Zoom platform the Town of Gordonsville salary study proposal.

Councilmember Brooks made a motion, seconded by Councilmember Bradley, to authorize the Town Manager to pursue the salary and compensation study, as presented.

Roll call vote: Councilmember Samra Aye
Councilmember Brooks Aye
Councilmember Bradley Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

Consideration of ARPA revenue replacement exemption.

Mayor Coiner presented consideration of ARPA revenue replacement exemption.

Councilmember Brooks made a motion, seconded by Councilmember Bradley, to elect a “Standard Allowance” for revenue replacement of up to \$10 million, not to exceed the Town’s Coronavirus State and Local Fiscal Relief Fund award allocation of \$1,684,928, to spend on “government services” throughout the period of performance, as presented.

Roll call vote: Councilmember Bradley Aye
Councilmember Brooks Aye
Councilmember Samra Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

Consideration of FY22 budget adjustments.

Mayor Coiner presented consideration of FY22 budget adjustments.

Councilmember Bradley made a motion, seconded by Mayor Coiner, to approve supplemental appropriation SA2022-2, as presented.

Roll call vote: Councilmember Brooks Aye
Councilmember Samra Aye
Councilmember Bradley Aye
Vice-Mayor Winkey Aye
Mayor Coiner Aye
The vote was unanimous.

TOWN MANAGER’S REPORT

The Town Manager presented her report.

Vice-Mayor Winkey had a question concerning the Dix Memorial Pool opening for the 2022 season.

Mayor Coiner stated he is serious about working at the pool this swim season.

The question was asked if we can or should we open the pool without certified lifeguards.

Mrs. Kendall will review information she received last year and advise Council of her findings.

NEW MATTERS BY THE PUBLIC AND COUNCIL

Mr. Fred Rollins appeared before Council and spoke on the Cub Scout Aviation Day scheduled to be held on Saturday, April 23, 2022 at the Gordonsville Municipal Airport. Mr. Rollins presented to Council a layout of the event.

Mayor Coiner congratulated Mrs. Kendall, Town Manager, on her credentialed manager recognition.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A3) – discussion or consideration of the acquisition and disposition of real property for a public purpose; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property within the Town.

Councilmember Brooks made a motion, seconded by Councilmember Samra, that the Town Council convene into closed session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A3) – discussion or consideration of the acquisition and disposition of real property for a public purpose; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property with the Town.

| | | |
|------------------------|-------------------------|-----|
| Roll call vote: | Councilmember Samra | Aye |
| | Councilmember Brooks | Aye |
| | Councilmember Bradley | Aye |
| | Vice-Mayor Winkey | Aye |
| | Mayor Coiner | Aye |
| | The vote was unanimous. | |

Councilmember Brooks made a motion, seconded by Councilmember Samra, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraphs (A3) and (A8) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

| | | |
|------------------------|-------------------------|-----|
| Roll call vote: | Councilmember Bradley | Aye |
| | Councilmember Brooks | Aye |
| | Councilmember Samra | Aye |
| | Vice-Mayor Winkey | Aye |
| | Mayor Coiner | Aye |
| | The vote was unanimous. | |

NEW MATTERS BY COUNCIL

There were no new matters by Council.

ADJOURNMENT

There being no further business to come before Council, Mayor Coiner adjourned the meeting 7:51 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk