Town of Gordonsville, Virginia
Agenda Item Summary
August 17, 2020

AGENDA ITEM 11b New Business **AGENDA TITLE:** Consideration of Authorization to Negotiate a Contract for Engineering Services for the Town Hall Parking Lot Redevelopment Project. **PRESENTER:** Mayor Robert Coiner	**DISPOSITION:** **[X]** Action Required **[ ]** For Discussion **[ ]** Consent Agenda **[ ]** Closed Session **[ ]** Informational **ATTACHMENTS:** **[ ]** yes **[X]** no

BACKGROUND:

In response to a request from the Town, proposals for engineering consulting services for the redevelopment of the Town Hall parking lot were received from 11 firms. On Monday, July 27, 2020 Town Council reviewed the 11 proposals and short-listed six firms for interviews. Council conducted interviews on Monday, August 3rd and Thursday, August 6, 2020.

Pursuant to §2.2-4302.2 of the Virginia code, the Town shall select, in the order of preference, two or more offerors whose professional qualifications and proposed services are deemed most meritorious. Negotiations shall then be conducted, beginning with the offeror ranked first. If a contract satisfactory and advantageous to the public body can be negotiated at a price considered fair and reasonable and pursuant to contractual terms and conditions acceptable to the public body, the award shall be made to that offeror. Should the Town determine in writing and it is sole discretion that only one offeror is fully qualified or that one offeror is clearly more highly qualified and suitable than the others under consideration, a contract may be negotiated and awarded to that offeror.

After careful review, the Town Council and Town Manager have chosen a firm with which contract negotiations may begin. As such, the Town Manager requests that Council authorize the negotiation of a contract with that firm for engineering services for the Town Hall Parking Lot Redevelopment Project.

MOTION FOR CONSIDERATION:

"Motion to authorize the Town Manager to negotiate a contract with _____ for engineering/design services for the Town Hall Parking Lot Redevelopment project."