



Treasurer's Department Report

For the Month of: July 2020

- Staff has been working on a payment plan arrangement for citizens to help with past-due utility accounts. In September, we will resume water cutoffs. The cutoff date is September 8, 2020.
- At this time we have a total of \$14,812.33 in uncollected utility payments.
- In order to ensure adequate funds for making the VML/VACO payment due in August, the Treasurer moved \$120,000.00 from LGIP to the Operating account because it fell below the \$400,000.00 threshold we typically maintain in that account.
- On August 5, 2020, Robert Morris with Wilkinson Insurance Services, Inc. performed the Town's yearly workers compensation audit.
- VML/VACO loan payment processed on August 1, 2020 in the amount of \$113,788.19.
- Staff has been working on Audit prep for FY2020.

Payroll-Employees received pay on July 3, 2020, July 17, 2020 & July 31, 2020.

Taxes- Abatements and Supplements are processed as they are received.

General Ledger- On a monthly basis staff reconciles and balances all bank statements for general operations, LGIP, and Money Market accounts. The general ledger subsidiary accounts are reconciled.

Water Billing- Utility cut-offs have not been done since March due to the State Corporation Commission's notice to not turn off utilities for 60 days starting March 16, 2020. There were 35 citizens on the cut-off list for July. Staff sent out notices in July to those citizens to make them aware of their account balance and to encourage them to make payment arrangements with the Town.

Maplewood- Meeting scheduled for July 16, 2020 has been canceled due to COVID-19. An extension has been granted from Orange County for the cemetery sign permit until January 2021.