

Public Works Laborer

Class 1 Laborer – Full Time

Department: Public Works

FLSA Status; Non-exempt

SUMMARY

This employee performs a variety of manual labor tasks in the areas of streets and parks. The employee is under immediate supervision of the Public Works Superintendent. Instructions to the employee are specific and detailed, but occasionally the employee must deviate from standard operating procedure to get the job completed.

ESSENTIAL DUTIES AND RESPONSIBILITIES

Duties may include, but are not limited to, the following:

- Performs a variety of general labor duties such as painting, mowing, brush and weed trimming.
- Performs routine maintenance on machinery and tools, and general street and parks maintenance.
- Removes debris from street right-of-ways, catch basins, drainage ways and other Town property.
- Loads and unloads dirt, gravel, trash, refuse and other debris.
- Operates mowing machines and other small machinery and tools.
- Cleans work areas.
- Performs gardening duties such as mulching and seeding.
- Performs duties such as replacing road signs and placing and removing Christmas decorations.

EQUIPMENT/JOB LOCATION

The employee will use a variety of hand tools and machinery such as a weed eater, chain saw, mower, pressure washer, and tractor. The employee may also operate a dump truck or backhoe. The employee will be required to lift, carry, dig, climb, bend and move moderately to very heavy objects. The employee may be exposed to all types of weather conditions with possible exposures to fumes, chemicals, or toxic substances. In addition, the employee may be required to work in high places or work with dangerous machinery and sharp tools.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES

- Knowledge of the materials and equipment used in general maintenance and construction work.
- Knowledge of occupational hazards and safety precautions.
- Ability to carry out instructions both verbally and in writing.
- Ability to establish and maintain effective working relationships with other employees and members of the public.

- Ability to perform manual labor for extended periods, often under unfavorable weather or working conditions.
- Ability to use good judgement to work safely and use equipment properly.
- Ability to lift and carry up to 100 pounds, pulls and pushes or drags up to 150 pounds of equipment.
- Ability to stand, walk, twist and stop for extended periods of time while making repairs and/or setting up meeting room equipment.

EDUCATION AND/OR EXPERIENCE

Any combination of training and experience equivalent to:

- Successful completion of high school or GED equivalent.
- Experience in performing heavy manual labor.
- Ability to drive light to heavy trucks and to operate a variety of machinery.
- Some ability to maintain and repair motorized equipment and other power tools.
- Applicants must be in such physical condition as not to impair their performance of the required duties of the class and may be required to take a physical examination given by a physician licensed to practice medicine in the State and designated by the Town.
- Background check is required upon hiring of position.

SPECIAL REQUIREMENTS

Satisfactory driving record and possession of, or ability to obtain, an appropriate Virginia Commercial Driver's License.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of the job.

WORK ENVIRONMENT

While performing the duties of this job, the employee is always exposed to moving mechanical parts; high, precarious places; fumes or airborne particles; toxic or caustic chemicals; outside weather conditions; risk of electrical shock and explosives. The noise level in the work environment is usually moderate to loud.