



Town of Gordonsville, Virginia

Town Zoning Administrator

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Gordonsville, Virginia 22942
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**REGISTRY FOR THOSE OFFERING SHORT TERM RENTALS WITHIN
THE TOWN OF GORDONSVILLE**

Pursuant to Town of Gordonsville Code, Chapter 17, Section 17-90, 17-91, 17-92 and 17-93, all entities within the Town of Gordonsville who offer to rent or rent lodgings for compensation for stays of fewer than thirty (30) consecutive days, unless exempt, must register with the Town’s Zoning Administrator. After the initial registration, entities must renew their registration annually by January 1st of each year. *The short-term rental of property is considered retail sales per the Virginia Code and is also subject to payment of a separate annual business license fee to the Town Treasurer.*

REGISTRATION FEE: \$35.00 (cash or check only)

This registration is: New _____ Renewal _____ (due by January 1st)

Name of Legal Owner of Property rented or offered for rent: _____

Residence address of Owner: _____

Owner: (tel.) _____ (email) _____

Name of Operator (if different from owner) _____

Residence address of operator: _____

Contact: (tel.) _____ (email) _____

Physical addresses of all lodgings being offered within the Town:

Providing the following information is optional:

- (1) Do you have liability insurance for personal or property damage to guests: () Y or () N
- (2) Will the owner and/or operator be present on the premises during guest stay: () Y or () N
- (3) Will you be abiding by all health and safety regulations applicable to the property: () Y or () N

These answers are true to the best of my knowledge and belief:

Submitted by: _____ (Signature and title)

Date submitted: _____

Office use below:

Approved as complete by: _____ (Town Zoning Administrator)

Date approved as complete: _____

Copy provided to Town Treasurer on _____ (date)

Chapter 17

Article V. Short-term Rental of Property

Section 17-90. Definitions

As used in this section:

"Operator" means the proprietor of any dwelling, lodging, or sleeping accommodations offered as a short-term rental, whether in the capacity of owner, lessee, sublessee, mortgagee in possession, licensee, or any other possessory capacity.

"Short-term rental" means the provision of a room or space that is suitable or intended for occupancy for dwelling, sleeping, or lodging purposes, for a period of fewer than 30 consecutive days, in exchange for a charge for the occupancy.

Section 17-91. Requirement to Register

1. The Town hereby establishes a short-term rental registry and requires operators within the Town to register annually by January 1. The registration shall be ministerial in nature and shall require the operator to provide the complete name of the operator and the address of each property in the Town offered for short-term rental by the operator.
2. There shall be a fee of \$35 for each such registration.
3. This section shall not apply if the person is (i) licensed by the Real Estate Board or is a property owner who is represented by a real estate licensee; (ii) registered pursuant to the Virginia Real Estate Time-Share Act (Virginia Code § 55-360 et seq.); (iii) licensed or registered with the Department of Health, related to the provision of room or space for lodging; or (iv) licensed or registered with the Town, related to the rental or management of real property, including licensed real estate professionals, hotels, motels, campgrounds, and bed and breakfast establishments.

Section 17-92. Penalties

1. There shall be a 30-day written notice given prior to penalty of \$250 per violation imposed for an operator required to register who offers for short-term rental a property that is not registered with the Town. Unless and until an operator pays the penalty and registers such property, the operator may not continue to offer such property for short-term rental.
2. Upon the fourth (4th) violation of this registry ordinance as it relates to a specific property, an operator shall be prohibited from registering and offering such property for short-term rental.
3. An operator required to register herein shall be prohibited from offering a specific property for short-term rental in the Town upon the fourth (4th) violation of applicable state and local laws, ordinances, and regulations, as they relate to the short-term rental (i.e. – zoning, health, parking, noise, building code, etc.).

Section 17-93. Regulation of Short-term Rental of property.

Except as provided in this section, nothing herein shall be construed to prohibit, limit, or otherwise supersede existing Town authority to regulate the short-term rental of property through general land use and zoning authority. Nothing in this section shall be construed to supersede or limit contracts or agreements between or among individuals or private entities related to the use of real property, including recorded declarations and covenants, the provisions of condominium instruments of a condominium created pursuant to the Condominium Act (Virginia Code § 55-79.39 et seq.), the declaration of a common interest community as defined in Virginia Code § 55-528, the cooperative instruments of a cooperative created pursuant to the Virginia Real Estate Cooperative Act (Virginia Code § 55-424 et seq.), or any declaration of a property owners association created pursuant to the Property Owners Association Act (Virginia Code § 55-508 et seq.)

State Law Reference: § 15.2-983. Creation of registry for short-term rental of property.