

**TOWN OF GEORGETOWN
SHORT TERM RENTAL PERMIT APPLICATION**

Applicant/Property Owner

Name _____
Mailing / Physical Address _____
Telephone _____
E-mail _____

Short-term Rental Property

Street address _____
Property record title owner _____
Ward I _____ Ward II _____ Ward III _____
Does applicant live at the rental property? Yes _____ No _____
If yes, does applicant live there: Part time _____ Full time _____

Owner Representative

Name _____
Mailing / Physical Address _____
Telephone _____
E-mail _____

Rental Specifics

Maximum occupancy of rental guests _____

of Bedrooms _____

Parking Plan - Showing short term rental property and plan for off- street parking.

– One parking space is needed for each bedroom/parking space size is 9' x 20'

Please submit a photo showing the designated parking spaces.

Attach evidence of property and liability insurance listing the property as a Short Term Rental

Business and Sales Tax Licenses

Business name _____
Business address _____
State sales tax license number _____
County Lodging tax license number _____

Safety Inspection

Attach safety inspection report required by Code Section 5.28.080(d); must be dated within 60 days of application.

Notice of Application

Attach list of names and addresses of all owners of real property within 300 feet of the proposed short-term rental property with **two sets** of stamped addressed envelopes. The Town will provide return address.

Fee Schedule Paid	Check # _____	<i>Short term rental permit:</i>
a.	\$500 for first permit; \$500 for annual renewal;	\$500.00
b.	Business License 2021	\$256.00
c.	Safety Inspection if you choose SafeBuilt	\$75.00
d.	Total	\$831.00
e.	Board of Selectmen appeal application and review:	\$120.00

Submitted this _____ day of _____, 202__.

Owner signature _____